

RMA Department
623 Herman Road
Jackson, NJ 08527-3009, U.S.A.

Phone: 732-928-1000 | Fax: 732-928-1228
Email: rmadept@express-inc.com

Step 1 - Please complete this form and return by fax or email. We will promptly return this form to you with the return merchandise authorization (RMA) number. Serial numbers, ESP Account number & Invoice/Order number are mandatory for processing.

Step 2 - Once you receive an RMA number, please ship items, preferably in the original cartons, with all accessories, to the address above. Please have your RMA# clearly marked on the shipping label and shipping box. Please do not add any markings to product packaging. Unauthorized returns will be rejected immediately at the shipping dock.

Note: Non-defective returns may be subject to 20% restock fee. Credits applied upon receipt of goods. No credit on freight charges.

Customer Information

Company		ESP Acct #	<i>Mandatory</i>
Contact		Phone	
Address		Fax	
		Email	
Invoice #	<i>Mandatory</i>	Order #	<i>Mandatory</i>
		PO #	

Product Information

Part Number	Description	Qty	Serial Number	Problem	Return Type
			<i>Mandatory</i>		<input type="checkbox"/> Replace <input type="checkbox"/> Repair <input type="checkbox"/> Credit
			<i>Mandatory</i>		<input type="checkbox"/> Replace <input type="checkbox"/> Repair <input type="checkbox"/> Credit
			<i>Mandatory</i>		<input type="checkbox"/> Replace <input type="checkbox"/> Repair <input type="checkbox"/> Credit
			<i>Mandatory</i>		<input type="checkbox"/> Replace <input type="checkbox"/> Repair <input type="checkbox"/> Credit
			<i>Mandatory</i>		<input type="checkbox"/> Replace <input type="checkbox"/> Repair <input type="checkbox"/> Credit
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Additional Comments